

## **PTA Committee Approved Report 28<sup>th</sup> May 2018**

**Present:** Claudine Nolan, Paula Pigott, Katharina Kelly, Audrey Byrne, Patricia Greene, Siobhán Walsh, Liz Jackson, Susan Nic Réamoinn, Jackie Roe.

**Apologies:** Therese Gamble, Claire Kelly, Lisa Donnelly, Niall Brack.

### **Minutes:**

1. The minutes from 23.04.18 were reviewed, proposed, seconded and adopted. No amendments were made. It was agreed that the minutes should only be added to the school website once they have been approved.
2. Treasurer sent her apologies but supplied the Chair with a Treasurer's update. The new PTA bank a/c is open as of 28/05/18. There has been no fund raising since the last meeting.
3. No Board of Management report was supplied to the Committee.
4. Principal sent her apologies and sent the Chair an update as follows:
  - \*Website is back up and running and booklists are on it (2 weeks earlier than last year)
  - \* School Calendar for next year will be going up on the website later this week
  - \*I would really like to look at having classes for parents/guardians run in the school next school year, we can take a look at the survey that went out before
  - \*New incoming Junior Infant parents meeting is on 6<sup>th</sup> June (Wednesday) at 6.30pm
  - \*DES has issued a circular looking for schools to have a policy on use of smartphones, we will consult with parents, staff etc before embarking on this as it will be a joint policy
  - \*New Data Protection Policy will be up on website later this week.
5. The PTA Year Plan was agreed and adopted by the Committee.
6. Food Fair. Teachers have asked for help selling tickets for the Food Fair from 30<sup>th</sup> May and raffle tickets on the night.
7. PTA Activities.
  1. Coffee morning:  
Upcoming dates are 30<sup>th</sup> May and 6<sup>th</sup> June.
  2. Healthy Eating / Active Week:  
Both will be held during the week beginning 11<sup>th</sup> June with the sponsored walk on the 15<sup>th</sup> June.  
Teachers are in charge of Active Week and have drawn up a timetable for each year group. Teachers have asked that we provide the timetable for healthy eating so that it can be tied in to active week.
  3. Clothing Collection:

A few companies were contacted and a decision was made to go with the same company as last time. Clothing collection will take place Friday 22<sup>nd</sup> June. Committee suggested that we try and clear the lost and found with any unclaimed items going into the clothing collection.

**Action:** PTA to set up rails of clothing to be claimed. Text a parent to be sent with collection dates from 15<sup>th</sup> to 22<sup>nd</sup> June.

4. Graduation Breakfast:  
Set up at 8:30 and serve at 9:30. This is PTA funded and a budget was agreed.
  
8. Gardening Club  
Gardening club provided a list of jobs that need to be done in the garden. She said that the school is open on Saturdays if people were available to do some work at the weekend.  
**Action:** PTA to type up the list and put it on the parents notice board when available.
  
9. Wishlist  
No update from BOM. Wishlist is not yet available to view.
  
10. AOB – NPC Training for PTA Committee  
Suggested date 11<sup>th</sup> June 7-9pm.
  
11. Date set for the next meeting: **Monday 18<sup>th</sup> June @ 7:30pm**